



CEMETERY AND FUNERAL PROGRAM
P. O. Box 989003
WEST SACRAMENTO, CA 95798-9003
(916) 327-3219



Application for Embalmers Examination and License

\$206.00 – TOTAL REQUIRED FEE (Must be enclosed with application)

1. \$150.00 – Application fee
2. \$56.00 – Fingerprint Card Processing (fee subject to change)
(If fingerprints already on file, please disregard)

<i>For Office Use Only</i>			
Date Received: _____			
Amount: _____			
B.C.	P.C.	C.C.	M.O.
Receipt No.: _____			

(Check One) Initial Application Re-Examination

PLEASE PRINT OR TYPE

READ INSTRUCTIONS ON PAGE 4 BEFORE COMPLETING APPLICATION

1. Full Name: (Last)		(First)	(Middle)
2. Residence Address: (Number & Street)		(City)	(State) (Zip Code)
3. Business Address (if different from above): (Number & Street)		(City)	(State) (Zip Code)
4. Phone No. Res.: () Bus.: ()	5. I wish to be scheduled for examination in (check one) NORTH SOUTH		
6. Social Security No.:	7. Are you 18 years old or older? Yes No		
8. Are you a High School Graduate? Yes No Year Graduated: _____ Name and address of High School: _____			
Attach High School Diploma, Proof of Completion of High School Course, or High School Equivalency Certificate			
9. California Apprenticeship Completed? Yes No (If Yes, attach "Letter of Completion")		Cert. No. _____	
Are you now serving an Apprenticeship in California? Yes No		Cert. No. _____	
If Yes: Regular, or Student			
10. I have Graduated from an Embalming College (at least a one-year course) Yes No OR I expect to graduate from an Embalming College Date _____ Year _____ (Name of Embalming School or College)			CODE: (Office Use Only)
(Attach a copy of Embalming College diploma)			
11. I am licensed as an Embalmer in the following states: (List STATE, LICENSE NUMBER, DATE LICENSE ISSUED)			
12. Have you ever been convicted of a crime? Yes No (See Instructions) If YES, enclose a detailed written explanation of the circumstances. NOTE: Your application cannot be processed until sufficient information is received regarding a "YES" answer.			
SIGNATURE OF APPLICANT I hereby certify under penalty of perjury under the laws of the State of California that the foregoing information is true and correct.			
Date _____		Signature _____	
At _____		City & State	

CERTIFICATE OF EMBALMING COLLEGE

This is to certify that _____
Name of Applicant
is expected to successfully complete a course of embalming of not less than one (1) academic year at the _____,
Name of College or School
which embraces the subjects specified in Section 7646 of

the Business and Professions Code of the State of California. The expected class completion date is _____
Date

I HEREBY CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.

SIGNED and College or School Seal affixed this _____ day of _____
Day Month

_____, at _____.
Year City & State

[Seal]

Signature of College or School Official

Typed Name and Title

THIS PORTION OF APPLICATION MUST BE COMPLETED FOR OUT-OF-STATE LICENSEES

CERTIFICATION OF LICENSURE AS AN EMBALMER

(To be completed by Official of State Regulatory Agency Only)

According to the records maintained by the _____
Name of Licensing Agency
of the State of _____, Embalmers license No. _____
was issued to _____ on _____
Name of Applicant Date of Issuance

Has this license been in full force since the date of issue? Yes No

If NO, give time period(s) during which licensure was not in effect: _____

Has this license ever been suspended or revoked? Yes No

If YES, please send a copy of the record of disciplinary action directly to the California Cemetery and Funeral Program under separate cover.

Expiration Date _____ Examination Score _____

Length of Apprenticeship _____

I HEREBY CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.

Date

Signature of Regulatory Agency Official

Place: City & State

Typed Name and Title

[Seal]

Name of State Regulatory Agency

Address of State Regulatory Agency

THIS PORTION OF APPLICATION MUST BE COMPLETED FOR OUT-OF-STATE LICENSEES

PROOF OF OUT OF STATE PRACTICE AS LICENSED EMBALMER

(To be completed by former employer(s) and/or associate(s))

This is to certify that _____
Name of Applicant

is/was licensed as an embalmer in the State of _____

and that he/she practiced as an embalmer as follows:

_____, _____
Name of Firm City & State

Employed from: _____ to: _____
Month/Day/Year Month/Day/Year

To the best of my knowledge, his/her license has never been suspended or revoked.

I have personal knowledge of the foregoing information as a former (check one)

Employer / Associate of the above named individual.

I HEREBY CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.

SIGNED this _____ day of _____, _____ at _____
Month Year City & State

Signature

Name of Firm

Typed Name

Title

PROOF OF OUT OF STATE PRACTICE AS LICENSED EMBALMER

(To be completed by former employer(s) and/or associate(s))

This is to certify that _____
Name of Applicant

is/was licensed as an embalmer in the State of _____

and that he/she practiced as an embalmer as follows:

_____, _____
Name of Firm City & State

Employed from: _____ to: _____
Month/Day/Year Month/Day/Year

To the best of my knowledge, his/her license has never been suspended or revoked.

I have personal knowledge of the foregoing information as a former (check one)

Employer / Associate of the above named individual.

I HEREBY CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.

SIGNED this _____ day of _____, _____ at _____
Month Year City & State

Signature

Name of Firm

Typed Name

Title

Application Instructions for Embalmers Examination and License

(READ CAREFULLY BEFORE COMPLETING APPLICATION)

The information requested in this application is required under Sections 7661, 7662, and 7663 of the California Business and Professions Code. All items of information requested are mandatory. Failure to provide any of the requested information will result in the application being rejected as incomplete. The information provided will be used to determine qualification for examination and licensure. The official responsible for the maintenance of this information is the Program Chief of the Cemetery and Funeral Program. The information provided may be transferred to other governmental agencies, including law enforcement agencies.

An individual has the right to review the files or records maintained on them by this agency, unless the records are identified as confidential information and exempted by Section 1798.3 of the Information Practices Act.

Items on Page 1, must be completed (or marked "N/A" if the item does not apply). An incomplete application *will not* be accepted or processed in any way.

- 1-4. Self-explanatory.
5. The examination is given in both Northern and Southern California – indicate where you prefer to take the examination.
6. Section 30 of the Business and Professions Code and Public Law 94-455 (42 U.S.C.A. 405(c)(2)(C)) authorizes the collection of your Social Security Number (SSN). The disclosure of your SSN is mandatory. The information will be used exclusively for tax enforcement purposes. If you fail to disclose your SSN, you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you. **QUESTIONS REGARDING THIS REQUIREMENT MUST BE DIRECTED TO THE FRANCHISE TAX BOARD:** So. Calif. (800) 852-7050 – No. Calif. (800) 852-5711 – Sacramento (916) 369-0500.
7. Self-explanatory.
8. You must attach a copy of your high school diploma or other proof of completion of a high school course. If you have taken and passed a G.E.D. test, you must attach a copy of a high school "Equivalency Certificate." GED test scores alone *will not* be accepted. In California, an equivalency certificate may be obtained through the State Department of Education, GED section.
9. Self-explanatory.
10. If you have already completed an approved embalming college course you must attach a copy of your diploma or transcripts. If you are currently a student in an approved embalming college you must have the appropriate certification (on Page 2) completed prior to submission of your application. A copy of your diploma or transcript may then be furnished at the time of examination. **NO APPLICATION WILL BE ACCEPTED WITHOUT A DIPLOMA (or transcript) OR THE APPROPRIATE CERTIFICATION.**
11. If you are now or have been in the past, licensed as an embalmer in another state or states, you must have the appropriate certification (on Page 2) completed *before* submitting your application. If more than one certification is required, Page 2 may be copied before completion by the certifying agencies. Failure to provide proper certification(s) may result in a delay in issuance of a license. It is the applicant's responsibility to provide the necessary certification(s) from *all* states in which a license is or has been held.

In addition to certification of licensure, out-of-state licensees applying for a California embalmers license must also furnish proof of practice as a licensed embalmer. The certifications on Page 3 are to be used for this purpose. These certifications are to be completed by former employers or associates who can attest to your practice as a licensed embalmer from personal knowledge. The exact dates of employment or practice are essential. If additional certifications are necessary, Page 3 may be copied before completion. Failure to provide proper certification(s) may result in a delay in issuance of a license. It is the applicant's responsibility to provide the necessary certification(s).

12. This item applies to all except minor traffic violations. A plea or verdict of guilty or a conviction following a plea of nolo contendere is deemed to be a conviction under the Funeral Directors and Embalmers Law, irrespective of a subsequent order under the provisions of Section 1203.4 of the Penal Code allowing such person to withdraw his or her plea of guilty and enter a plea of not guilty, or setting aside the verdict of guilty, or dismissing the accusation, information or indictment.

If your answer is Yes, you must provide a detailed written explanation of the circumstances surrounding the offense(s), the nature of the violation(s), the outcome of the proceeding (fine, sentence, probation, etc.) and any other pertinent information. This information is mandatory. No application will be processed until sufficient information is received regarding a "Yes" answer.

Your signature and the date at the bottom of Page 1 are mandatory.

All applicants for an embalmers license must take and pass the embalmers examination. There are no exceptions. California does not offer true reciprocity.

(Rev. 9/99)